



भारत सरकार द्वारा मान्यता प्राप्त कम्प्यूटर सेंटर

An ISO 9001:2008 Certified Institute

# GLOBAL INFOTECH

Power House Road , Panjlasa Chowk , Naraingarh , Distt. Ambala , Haryana

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Affiliated from NIELIT (National Institute of Electronics and Information Technology)

Ministry of Electronics & IT

Government of India

Affiliation No. 88004590

Duration:- 12 Months

## DCA

Total Fees :- Rs 18000/-

### Diploma in Computer Applications

#### Semester-1

<b>Computer Fundamentals</b>	Introduction to Computer , Application / System Software's, Digital process of computer , Conversion of Binary code, Introduction to LAN, WAN & Internet.
<b>Operating Systems</b>	Windows , DOS , UNIX / Linux.
<b>MS Office</b> <b>LibreOffice</b>	<b>MS Word , Writer :</b> To write rich text documents. <b>MS Excel , Calc (Spreadsheet) :</b> Data sheets,Functions/Methods <b>MS Power Point , Impress :</b> To create slides for presentation.
<b>Multimedia</b>	Using external disks(CD,Pen Drive,etc.) , Scanner Zip / Unzip , Audio , Video Process.
<b>Internet Applications</b>	E-mail , Search Process , Messengers Services, Google Earth, Remote Login. Downloading & Uploading , Outlook Express.

#### Semester-2

Web Designing , Databases & Programming/ Coding

<b>HTML</b>	Introduction , Create List,Set Background Color & Image , Image Handling,Tables,Marquee,Hyperlinks,Frames , Forms .
<b>CSS</b>	Introduction , Handling Images , ID , Class , Background Color & Image , Text Handling , Fonts & Styles , Lists , CSS Framework.
<b>PHP</b>	Introduction , Variables , Loops , Conditions , Arrays , File Handling , Cookies & Sessions , Java Script , Filters , PHP Connection with Databases MySQL , ODBC.
<b>Java Script</b>	Introduction to Java Script
<b>Web Servers</b>	Apache , XWAMP
<b>Databases</b>	MS Access , MySQL
<b>Programming</b>	Python / C Language ( Module-I)

#### Terms & Conditions :-

1. Admission Fee Rs. 1000/-
2. Fee would be paid in instalment: Rs. 1200 \* 11 = 13200/-
3. Fees once paid would not be refundable.
4. Examination Fee would be Rs. 2000/-
5. To submit one passport size Photo and a copy of Aadhaar Card is must at admission time.
6. Fees W.E.F. :- 01-06-2022
7. 10% fees waiver on course fees with one time payment.